

**Auction Conducted By mjunction services ltd  
Sale of Secondary Products Materials of IOCL being sold on  
“As Is Where Is and No Complaint Basis”**

**Synopsis**

Mandate Number:	
Seller:	Indian Oil Corporation Ltd. <b>West Bengal State Office</b> Location: <b>LOBP Budge Budge</b>
Auction website:	<a href="http://auction.metaljunction.com">auction.metaljunction.com</a>
Auction Type:	English No Tie AUCTION
e-Auction Date & Time:	IOCL/2100/2138/2024-2025/341/4492 – LOBP Budge Budge <b>Dated. 08.11.2024 at 2:30 PM</b>
Inspection Date & Time:	Please refer to point No 5.0 in the catalogue (INSPECTION). And its sub points
EMD Amount & Submission Date:	Please refer to point no 1.3 in the catalogue, Last Date for EMD Submission is on 08.11.2024 by 11.00 AM (Customer will be attached on the basis EMD amount showing in MJ account till 11.00 A.M on 08.11.2024)
Material Detail	Please refer point number 2.
Bid Validity	Please refer to point number 4
Submission of SD and date	Please refer to point number 6 And its sub points
Delayed Payment Charge	Please refer to point number 7.3
TCS	Please refer to point number 8.3
Ground Rent	Please refer to point number 9.3
Debar	Please refer to point number 11.9
Special Instruction	IOCL shall not furnish Form 39 – Please refer to point no 14
<b>Auction Duration</b>	<b>Minimum duration of auction is 60 mins</b>
<b>Auto Extension</b>	<b>Auto extension is 3 minutes (Refer Auto Extension Clause)</b>

**Contact Information:-**

Organization	Name of the Contact Person	Contact No.	E-mail ID	Location
IOCL	Prashant Kumar Dwivedi	9566108415	dwivedipk3@indianoil.in	LOBP Budge Budge
mjunction	Mr Souvick Ghosh	7605082614	Ghosh.Souvick@mjunction.in	Kolkata
mjunction	Mr Jyoti Sankar Nayak	8336939633	Jyoti.Nayak@mjunction.in	Kolkata
mjunction	Mr. SUDHAKAR DANDU	8454045272	sudhakar.dandu@mjunction.in	Mumbai

Sl No	FSD	Indicative Territory	Contact Details	Email ID
1	Khizer Fakhir	Maharashtra, Goa & WEST BENGAL	9147178852	fakhir.khizer@mjunction.in
2	Mitesh Giradakar	Chhattisgarh & Madhya Pradesh	7596040406	mitesh.giradakar@mjunction.in
3	Prabhat Singh	Delhi, WEST BENGAL & Uttarakhand	7596059533	prabhat.singh@mjunction.in
4	Prabhat Singh	Rajasthan, Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir	7605090375	verma.kamlesh@mjunction.in
5	Suvarnil Mukherjee	Bihar & Jharkhand	9147018225	mukherjee.suvarnil@mjunction.in
6	Satish Kumar	Odisha	9147074862	satish.kumar1@mjunction.in
7	Akash Chakraborty	West Bengal, Assam & other North East Region	7605090372	chakraborty.akash1@mjunction.in
8	Kulkant Shukla	FSD Coordinator (All Region)	-----	kulkant.shukla1@mjunction.in

**1. Requirements of participation**

1.1. Registration: Before participation in the e-Auction, a prospective bidder shall be required to get Online registered with mjunction services limited. For details please visit <https://auction1.metaljunction.com> and may contact our customer contact officer (CCOs) whose contact details with locations are given in the first page.

1.2. Documentation: The following documents need to be submitted by the bidders for code creation at IOCL if code is not there.

- a. Signed and stamped copy of company GST Registration Certificate.
- b. Signed and stamped copy of company Pan Card.
- c. Cancelled cheque against your bank account.

Bidders are requested to submit copies of their signed SOI's before participating in the e Auction.

1.3. Earnest Money Deposit (EMD): Non-Interest bearing Pre Bid Security (EMD) structure for IOCL as under:

A. Lot wise

Expected lot value (basic)	EMD Value
Up to ₹ 5 Lacs	5% of the lot value
₹ 5 lacs+ to ₹ 10 lacs	₹ 25 K
₹ 10 lacs+ to ₹ 25 lacs	₹ 50 K
Above ₹ 25 lacs	₹ 50 K + ₹ 5 K for each lac over 25

**Mjunction Bank Details:**

Beneficiary Name	MJUNCTION SERVICES LIMITED
Bank Name	HDFC BANK LTD
Branch Name	Sandoz Branch, Mumbai
Account No	Explained below *
IFSC Code	HDFC0000240

\*All the customers will have a unique account number. The unique account number is an alpha numeric code consisting of 13 characters. The Customer's unique "account number" is a combination of the MJ' SAP code along with the 7 digit bidder SAP ID and can be used as reference for all subsequent transactions. The Customer's Account Number detail is available in "Profile" after the customer logs into our website using the user id and password.

Important: Bidder should send the details of the payment done to mjunction services limited – Kolkata stating the UTR No., Bank and Branch name, Date, Amount, the payment made for and the lot details want to participate in his company letter head duly signed and stamped.

Fax to: 033-66011719 or scan and e-mail to: Regional CRM's details mentioned in Pg.1&2 it is the responsibility of the bidder to submit the PRE-BID DEPOSIT on time and correctly. If any payment receipt is delayed to Mj account, it is understood that MJ would not allow the bidder to participate in the e-auction.

IOCL locations are spread in different geographical areas across India, which are controlled by 16 State Offices as described below:

- 1.4. In case of Refund of Material Value - Please send the following documents to us (scanned copies) –
- Signed and stamped copy of your Aadhar Card.

**Filled up bank mandate format printed on your company letter head, duly signed and stamped.**

Bank mandate Sample Format (To Be printed on Company Letter head, duly signed & stamped)

To: GM/IOCL

Dated:

Dear Sir,

With reference to your advice, we hereby agree to accept the payment of our bills through “RTGS/NEFT/Electronic Mode”. The desired bank account details are given below:

1	Name of Beneficiary (i.e. IOCL Customer)	
2	Beneficiary's present complete postal address for correspondence	
3	Name of the Beneficiary's Bank	
4	Address of the Beneficiary's Bank Branch	
5	Bank's Branch name and Branch Code	
6	Contacts details of Branch with STD Code	
7	Beneficiary's Bank Account No. (as per Cheque copy)	
8	Beneficiary's Account Type (SB/CC/CA)	
9	Beneficiary's Bank IFSC Code ( 11 Digit)	
10	Bank Key (MICR Number)	
11	Bank T-Code (Concerned State Office Code)	
12	Mobile No. of Beneficiary (One No. only: +91 & No.)	
13	E-Mail Id of Beneficiary (One Mail ID Only)	
14	PAN CARD NUMBER & NAME ON PAN CARD	
15	GST REGISTRATION CERTIFICATE REG. NUMBER	
16	Aadhar Number of Beneficiary	

(Signature of Account Holder)

With Seal of the Customer

**2. Material Details:**

S. No	LOT DESCRIPTION	UOM	QTY	EMD	PCB
				(INR)	(Yes/No)
1	MISC. MS SCRAP SECTION(MS/CS) etc Including tin, barrel rim, lighting fixtures, pipes, iron windin gs, rusted sections and other maintenance related scrap	KG	10000	17500	No

**P.S. 1. TCS will be applied on 'basic realization value plus GST'.**

3. INDIAN OIL CORPORATION LIMITED, (IOCL-**LOBP BUDGE BUDGE**), the Owner / Seller, will be hereinafter referred to as PRINCIPAL/IOCL and MJUNCTION, the Selling Agent of the PRINCIPAL, will be hereinafter referred to as MJUNCTION/Auctioneer. Wherever the word, buyer, purchaser, successful bidders are indicated, it will be referred to as successful bidder.

3.1. Subject to the reserve price, if any, fixed for the materials by the owner Indian Oil Corporation Limited, (IOCL-**LOBP BUDGE BUDGE.**) or persons duly authorized in this regard (hereinafter called as Authority) and on the terms and conditions hereunder, sale shall be made to the highest auction bidder on "As is where is and no complaints basis".

**3.2. The H1 bidder should deposit the exact material Value inclusive of applicable taxes as mentioned in the Sale Order issued by IOCL. In case of mismatch, buyer will have to deposit correct amount again and the faulty payment will be refunded to the buyer upon receipt of written request.**

**4. Bid Validity:**

- 4.1. The bidders must keep their offers valid for a period of 15 (**Fifteen**) **calendar days** from the date of closing of the E-auction which may be extended for any further period of time as may be mutually agreed upon by IOCL and the bidder with the recommendation of MJUNCTION.
- 4.2. If after the Lot(s) is allotted, the H-1 bidder withdraws & the bidder fails to pay such amount as is demanded, the EMD will be forfeited and the lot will be resold at the risk of such bidder who will have no claim to any profit that might accrue on the resale.
- 4.3. E-auction lot Status/result:
  - i. Provisional Sales Intimation mail will be send to the H1 Bidder post the completion of the Auction mentioning that the customer is H1 Bidder & the lot confirmation is subject to approval by IOCL
  - ii. Post getting approval from IOCL Sale Order/ Lot confirmation Letter will be issued to the H1 Bidder with the details of payments & the timeline for giving the payments
  - iii. Post depositing of Material Value Payment by the H1 Bidder along with the applicable taxes delivery order will be issued to the H1 Bidder

**5. Inspection:**

It is to be clearly understood that the sale is on AS IS WHERE IS' basis and hence bidders are required to inspect the materials before bidding and they should fully satisfy themselves as to the nature of the materials. No claims / complaints on this account will be entertained at a later date either by MJunction or OWNER (IOCL).

5.1. Inspection of Material: From **24.10.2024 to 07.11.2024** during working hours of IOCL (9.00am to 4.00pm) & Excluding Sunday or any other Holiday

5.2. For the purpose of inspecting the materials bidders are requested to get in touch with the concerned official:

**Details of Scrap Co-ordinator with Contact Number (For Inspection)**

Prashant Kumar Dwivedi	9566108415	<a href="mailto:dwivedipk3@indianoil.in">dwivedipk3@indianoil.in</a>
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**Address** - Indian Oil Corporation Limited,

The bidders / customers shall carry the photo identification card, without which inspection will not be permitted. In case the bidders/  
**Customers send their authorized representative for inspection, they will be permitted subject to their producing the authorization letter (issued by mjunction).**

5.3 The quantity, quality, measurement and condition of the materials indicated are all approximate. Participation and bidding by anyone in this sale shall be treated as conclusive evidence of the fact that the party has inspected the materials offered for sale and satisfied himself in all respect regarding quantity, quality, measurement, weight and condition of materials, taxes and duties, local working condition and other extraneous factors and principle of Caveat Emptor (let the buyer beware) will apply.

5.4 It shall be implied and taken for granted that the party has carefully gone through and understood the terms and condition of e-Auction including the amendments if any, prevailing at the time of bid. No complaints or objections shall be entertained by IOCL/MJUNCTION and/or the Authorities after the bid is Opened/accepted.

5.5 IOCL/ MJUNCTION does not give any warrantee or guarantee for the quality, chemical composition of each individual item in the lot or about the end use or fitness for a particular purpose.

**6. Security Deposit For e-auction:**

On acceptance of the auction bid, the buyer must pay the Security Deposit Against accepted bids within 07 days from the date of issue of Lot Confirmation letter @ 25% (Ex-cluding taxes & duties) of the Bid value directly to IOCL. After making the e-payment the transaction details and Buyer No. have to be intimated through email (Regional CRM's details mentioned in Pg.1) to MJUNCTION and IOCL IOCL- LOBP BUDGE BUDGE [Email: [dwivedipk3@indianoil.in](mailto:dwivedipk3@indianoil.in) for verification and subsequent action.

6.1 THE Security Deposit MUST BE PAID AS DETAILED ABOVE WITHIN **07 DAYS** FROM THE DATE OF Lot approval/Lot Confirmation Letter

6.2 Upon issue of sale order the security deposit will be adjusted against material value at the time of final lifting. Issuance of sale order: sale orders/ lot confirmation letter will be issued to the highest bidder on getting approval from IOCL.

Note: All payments pertaining to IOCL i.e. SD or material value including GST/other taxes will be accepted thru On Line (E Transfer) mode to IOCL Mumbai a/c

**Payment to IOCL:**

**Payment Modes - RTGS – Security Deposit & Installment payments shall be accepted only by RTGS/NEFT in favour of IOCL. Bank Details for making thpayment is given below.**

**Payment to IOCL:**

Payment must be done Lot wise by the buyers. Combined payment for multiple lots **WILL NOT** be accepted by IOCL. Further, the payment should be done EXACTLY mentioned in the sale order. For example, if SD amount id Rs. 45,995/- then buyer has to deposit Rs. 45,995/-, not Rs. 46,000/-. In other words, no rounding off should be done.

## Payment Mode:-

Buyer has to make the payment **ONLY** through IOCL's payment gateway **ePayOne** (<https://epayone.indianoil.in/>). Payment deposited by any other method shall not be accepted by IOCL. The detailed instructions about how to make payment through **ePayOne** portal are given in the last pages of this catalogue.

## 7. Time Schedule For Payment Of Balance Material Amount:

Balance Material Value inclusive of applicable taxes has to be paid by the H1 Bidder within 15 days from issuance of Sale Order/ Lot confirmation Letter

7.1 After making the e-payment the transaction details and Buyer No. have to be intimated through email to MJUNCTION for verification and subsequent action.

7.2 In case, the last day of payment happens to be Closed Holiday for IOCL/ MJUNCTION or the Banking Institutions, the next working day will be taken as the day of payment without late payment charge.

7.3 Delayed Payment Charge - In case of delay in payment, as specified above late payment charge @ 1% per week or part thereof for maximum period of 14 (fourteen) calendar days is payable by the buyers on the material value.

7.4 In case of failure to pay the balance of the sale value including taxes & duties within the time specified above, the Security deposit along with PRE-BID EMD will stand automatically forfeited

## 8. Taxes and Duties:

8.1 All taxes or other levies charged under State, Central or Local laws as applicable on the date of delivery shall be payable by the purchaser in addition to the Sale value and must be deposited along with the balance purchase money as part of the purchase price.

8.2 At the time of lifting/delivery of the material if there is any change in regard to the rate of GST and any other taxes, then the same will be brought to the notice of the buyer/bidder/purchaser and will be charged extra to the buyers/bidder/purchaser account.

8.3 If payment against basic cost only is deposited and amount of GST, TCS and Late Payment Fee, if any, etc. is not deposited by buyer then the seller/stockholder at its own discretion shall issue relevant site delivery order for reduced quantities after adjusting the GST, TCS and Late Payment Fee, if any, etc.

8.4 All taxes or other levies charged under State, Central or Local laws as applicable on the date of delivery shall be payable by the purchaser in addition to the Sale value and must be deposited along with the balance purchase money as part of the purchase price.

8.5 At the time of lifting/delivery of the material if there is any change in regard to the rate of GST and any other taxes, then the same will be brought to the notice of the buyer/bidder/purchaser and will be charged extra to the buyers/bidder/purchaser account.

8.6 If payment against basic cost only is deposited and amount of GST, TCS and Late Payment Fee, if any, etc. is not deposited by buyer then the seller/stockholder at its own discretion shall issue relevant site delivery order for reduced quantities after adjusting the GST, TCS and Late Payment Fee, if any, etc

## 9. Delivery Schedule:

9.1 No. Of Days from Delivery Order for completion of Work is 15 DAYS for each scheduled instalment payment / each DO.

9.2 For delivery buyers must report during working hours of IOCL. In case the last day of delivery happens to be a Closed Holiday for IOCL, the next working day will be taken as the date of lifting without any Ground Rent. The successful bidder shall lift the materials only from the lots/space as may be earmarked/demarcated by IOCL which shall be final & binding on the bidder, they shall observe the rules & regulations & working hours as may be fixed by IOCL.

9.3 Ground Rent: If there is any delay in lifting, IOCL at its own discretion may allow extension in the period of delivery/lifting against deposit of ground rent at the rate of 2% per week or part thereof on the remaining value of the lots outstanding for maximum period of 14 (fourteen) calendar days. Thereafter IOCL shall have the prerogative to forfeit the EMD/SD/payment lying with IOCL or part thereof without any notice.

9.4 Delivery must be taken by the purchaser or his authorized representative against proper authorization letter only and should be completed within the time schedule given above. If the lots are not removed within the time limits set out above, IOCL may resale the said lots or lot or portions thereof at the purchasers risk and while doing so they may recover any losses that may be suffered. Any gain on any resale shall belong to IOCL.

9.5 Purchasers are advised in their own interest to make appointment with the owner (IOCL) before placement of vehicles for taking delivery of the materials purchased by them within the scheduled date of delivery. The purchaser at his own cost will make his own arrangement for removal, dismantling, loading, transporting and he will not be entitled to claim any facility or assistance or cost on this account from IOCL/ MJUNCTION

9.6 The contract shall be treated as having been commenced as soon as a letter of Acceptance is issued by MJUNCTION to the successful bidder. The period of contract shall be valid till 15 days from the date of issuance of Last D.O by MJUNCTION. The contract shall be deemed to be completed as soon as the area is cleared or completion of the period of contract as mentioned above is earlier.

### **10. Weighment of the Material:**

The Lot which are being sold on weight basis, the bidder has to compulsory weigh the empty trucks and loaded Trucks thru certified weighment agency as per direction of the IOCL Official (in their presence) the material which are being sold in weight basis, the charge (expenses) required to be incurred in taking the truck for weighment (empty and loaded/part loaded) etc. will be at the cost and risk of the Successful Bidder.

### **11. GENERAL:**

11.1 In regard to any dispute relating to this E Auction will be decided by IOCL/ MJUNCTION whose decision shall be final and binding on all participants and the bidders will have to abide by the same.

11.2 The employees of MJUNCTION/ IOCL are barred from participating in the E Auction sale, unless otherwise permitted by MJUNCTION/IOCL.

11.3 IOCL/MJUNCTION reserves the right to accept/reject and cancel any bid, amend the quantity under any lot or withdraw any lot at any stage under this E auction sale after acceptance of bid/ issue of sale order/ deposit of full value by the buyer, without assigning any reason whatsoever, which shall be final in the matter and binding on all the parties and the value of such material if paid for, shall be refundable. IOCL/MJUNCTION shall not be responsible for any damages/loss whatsoever to purchaser on account of such withdrawal.

11.4 Resale will not be recognized. Sale Order will be issued in the name of the Original Buyer as recorded in the bid sheet. Any further correspondence will be only with the buyers name and address as recorded in the Bid Sheet.

11.5 Payment and delivery time schedule will be reckoned after the concluding day of deposition of Security Deposit (SD). The segregation of material is not allowed in IOCL premises.

11.6 Purchaser and his men are subject to the security rules of IOCL in force while in the IOCL premises. The purchaser's workman, agents or representatives shall not commit any nuisance, theft or indulge in any anti-social activities in the premises and the purchasers shall be liable for the good conduct, safety and discipline of his workman. In case of any such activity, delivery will be suspended and strict action as per law will be taken including forfeiture of EMD.

11.7 The purchasers shall be responsible for any damages that may be done to the premises or properties of IOCL in the course of removing the lot or lots purchased by them. Damages that may be claimed by the owner shall be paid immediately on demand.

11.8 During the period the purchaser's workers who are engaged within the IOCL premises will be governed by the Labour Laws and Rules, Factory Acts and Rules and IOCL Safety / security rules as applicable. It shall be the responsibility of purchaser to ensure that the statutory provisions are complied with.

11.9 Debar: In the event of failure on the part of the successful bidder to fulfil his contractual obligations, IOCL/ MJUNCTION reserve the right to debar such bidder from participating in any future sale programme on behalf of IOCL for a period of 60 days.

### 12. Arbitration:

a) Any dispute arising between the buyer and IOCL shall be decided by the INDIAN OIL CORPORATION LIMITED, IOCL-**LOBP BUDGE BUDGE**. And in the case the INDIAN OIL CORPORATION LIMITED, **LOBP BUDGE BUDGE** is unable to Arbitrate then by such officers of INDIAN OIL CORPORATION LIMITED, WEST BENGAL STATE OFFICE I or any other person as may be appointed. The decision of the arbitrator shall be final and binding on the parties subject to the provisions of Indian Arbitration Act and Rules frame hereunder shall apply.

b) Any Dispute arising out of contract are not precluded by clause 9.1, Shall be decided by the Court in IOCL-**LOBP BUDGE BUDGE**. and by no other court. The court in IOCL-**LOBP BUDGE BUDGE**. shall have exclusive jurisdiction to adjudicate upon any such disputes.

### 13. Force Majure:

INDIAN OIL CORPORATION LIMITED, IOCL-**LOBP BUDGE BUDGE**. will not be in any way responsible for failure to deliver the goods as per delivery schedule due to force major cause such as strikes, lockouts, cessation of work, Labour problems, shortened hours, epidemic & Pandemic acts of God or other causes or contingency whatsoever. The buyer shall not be entitled to cancel the contract and the period of delivery shall automatically be extended accordingly.

### 14. Form 39 will not be issued by IOCL:

The buyer has to bring Form 39 along with them as the materials are sold on "as is where is basis" from IOCL premises. If any, additional challan/delivery order copies are requested to comply with check post requirement, the same may be arranged by the buyer themselves by taking Xerox copies.

### 15. Accidents etc. to the Bidder / Labour:

15.1 IOCL/MJUNCTION will not be responsible for any injuries caused due to accident within the factory premises or at the place of work of the owner either to the buyer or his representatives / Labour etc. and the bidder will make proper arrangements for any claim arising out of the employment under any status. It is the responsibility of the bidder to provide necessary safety appliances (like hand gloves/safety shoes etc.) to the labourers, who are engaged for taking delivery of the materials. IOCL/MJUNCTION will not be liable for any claim & purchaser shall keep IOCL/MJUNCTION fully indemnified & harmless against any claim and proceedings of any their own or against the employees or others.

IOCL/MJUNCTION will not be liable for any claim and purchaser shall keep IOCL/MJUNCTION fully indemnified and harmless against any claim and proceedings on their own or against the employees or others.

15.2 The Buyer will employ his own labor and means; at his own cost and risk for removal/ collection/ shifting of scrap as per schedules and payment of wages/compensation to the laborers will be the sole responsibility of the buyer. The purchaser shall ensure that his workmen do not loiter around within the stores area of the factory areas. They shall not touch any material except those material shown to them. If any of his workmen is even found violating this restriction, the purchaser shall be responsible for making good the loss to the owners on which their decision shall be final and binding.



**Communication from Indian Oil Corporation Limited (MD)  
to the Scrap Purchasers (Customers) for not deducting TDS u/s 194Q.**

Dear Sir/Madam,

Sub: Tax Deduction at source u/s 194Q on Sale of Scrap

As you may kindly be aware that provisions of Section 194Q would become applicable from 1st July 2021 requiring all purchaser of goods to deduct TDS u/s 194Q at the time of making payment or credit to in books for those purchases, whichever is earlier. In case of scrap sales, you are the "purchaser" and Indian Oil is "seller". However, as per sub-section 5 of Section 194Q, provisions of Section 194Q will not apply to all those transactions which are covered under Section 206C(1). In other words, in case of sale of scrap there would be no requirement for the "purchaser" to deduct TDS u/s 194Q because "seller" would continue to be liable to collect TCS u/s 206C(1). This communication should be treated as a confirmation from our end that Indian Oil will continue to collect TCS u/s 206C(1) on sale of scrap and therefore, you, as purchaser of scrap, should not deduct TDS u/s 194Q while remitting payment to Indian Oil or its agents for purchase of scrap.

Thanking you,  
Sincerely yours,  
For Indian Oil Corporation Ltd. (MD)

**PHOTOGRAPHS**

**Disclaimer:** "All the photographs used in the catalogue are indicatives. The actual condition of the material may differ from the photographs. All the interested customers are strictly advised to inspect the physical condition of the material on site before their participation in the online auction. No complaints regarding the quality or quantity will be entertained once the auction is started."







## **ePayOne: Online portal for receiving Miscellaneous Payment**

An online portal <https://epayone.indianoil.in/> has been developed to facilitate various miscellaneous payments including payment for Scrap sales by our customers through electronic mode.

For that purpose, SBI's Payment Gateway (SBI ePay) has been integrated with our ePayOne portal. Users can make the payment through the following modes to the corporation.

- ✓ Internet Banking
- ✓ UPI
- ✓ Debit card (*Transaction up to Rs.2000/-*)
- ✓ RTGS/NEFT (*User will use One-time Virtual account number generated from this portal to complete payment within 7 days from Non-SBI through branch or online*)
- ✓ Credit card (*Transaction charges @0.75% will be collected from users by SBI*)

On completion of payment process, payment status will be communicated to the user whether the payment is success or failure or in process through message. Successful payment details will flow to SAP for generation of cash receipt.

Cash receipt updation in the portal may be 1-hour (approx.) as of now and it may take maximum time up to 8 days in the case of payment through RTGS/NEFT and maximum time up to 2/3 days in the case of other remaining payments modes.

Cash receipt details will be sent from SAP to the portal and the user will get intimation on confirmation of cash receipt in their registered e-mail ID. Thereafter, registered users can download the cash receipt from the portal under payment history at any point of time.

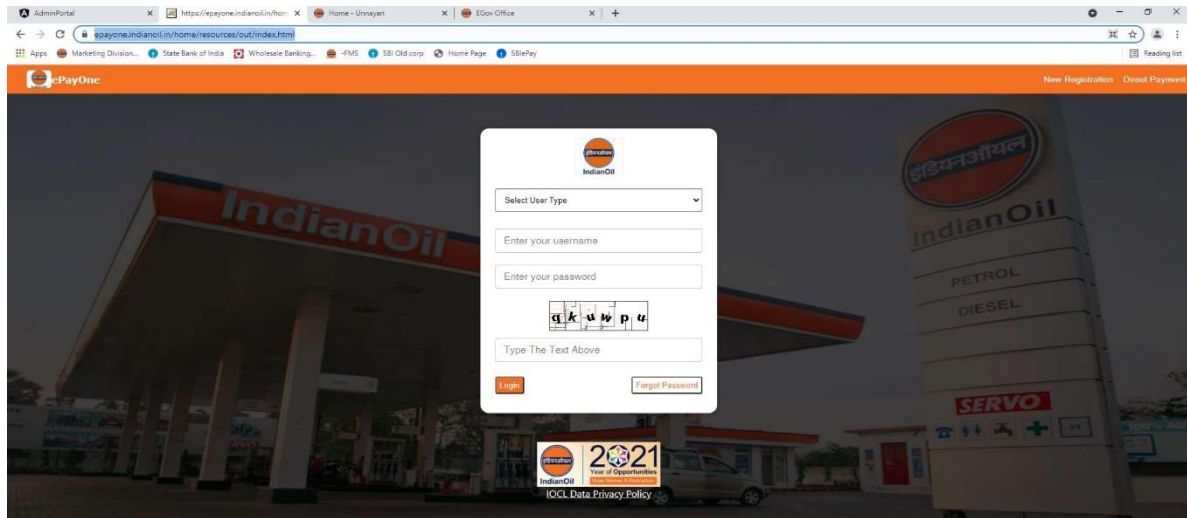
Some instances, transaction may be failed but user accounts may get debited. This may be to Network/ communication issue, and for those cases, refund will be made to the users within 10 days after completion of the reconciliation.

### **New User Registration & Selection of user name**

In the case of IOCL customers (registered in SAP), users are required to register under the relevant category in the ePayOne portal on one time basis. User's e-mail ID will be validated through OTP. Once user ID created, the user will login to the portal with their credentials.

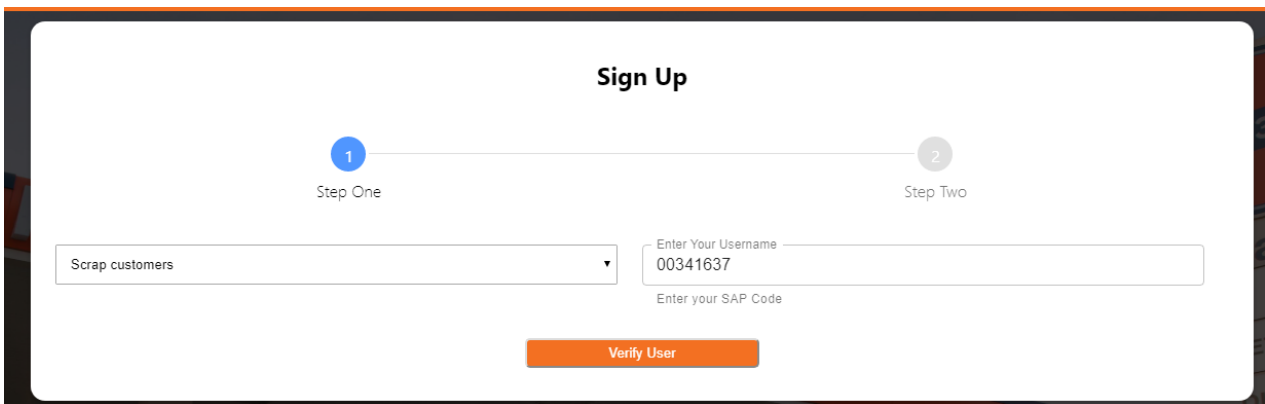
Sr. No.	User Category	Username - design
1	Scrap Customers	8-digit SAP customer code, e.g., 00341637

Home page - <https://epayone.indianoil.in>



**Users will click **New Registration** (Right side top) – User will select the user category and enter their user ID.**

**User ID for scrap customer will be SAP code (starting with 2 Zeroes, for example 00341637) and the same will be validated in SAP and for others, entered user ID is exist or not?**



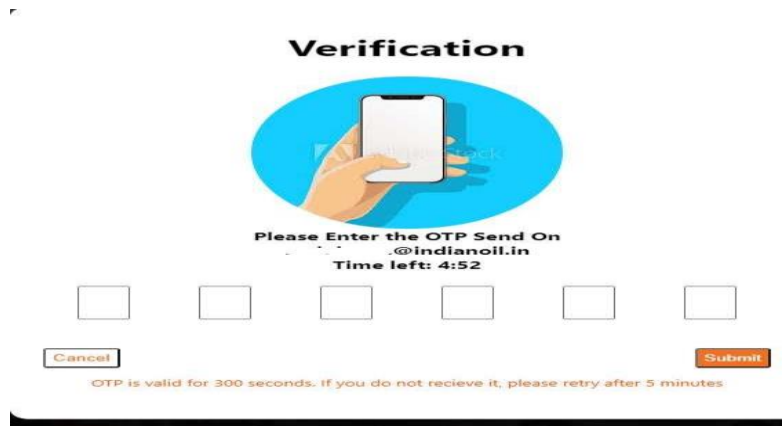


**A Pop- up message will appear to confirm the name of the user as per SAP. If the name is correct, user will click "Yes" and if the name is incorrect, the user will check the entered username (SAP code)**

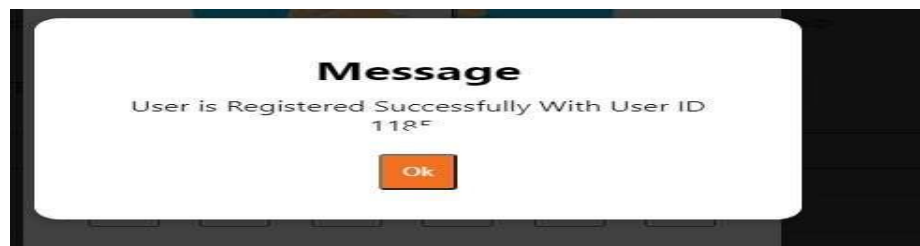


**After validation, user will enter the following details Name, Select State, mobile no, E-mail ID, Password & Captcha. Password should be minimum 8 characters. **One Numeric, CAPS, Special Character is mandatory.****

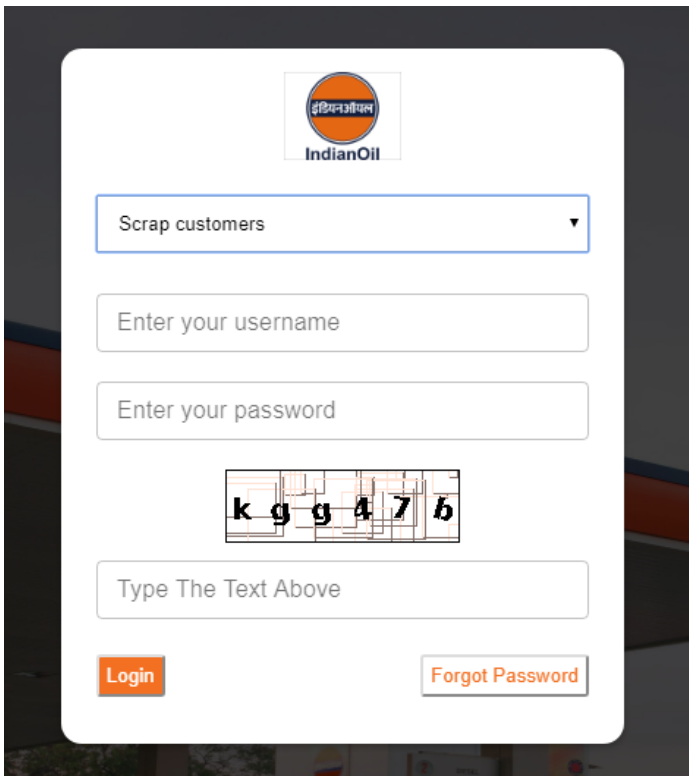
**User will receive OTP in the provided mobile number and users are required to enter the same the following screen and click submit.**



**After validation done, a pop up message will appear – User is Registered successfully with user ID .....**



**Now, the registered user can login using their login credentials.**



**If the users forget their password, they can reset the password after OTP validation through their registered e-mail ID using Forgot password option available in login page.**

**Initiation of New Payment by registered user**

**The registered users will login in the portal under their relevant user category (Scrap Customers) with the login credentials. After successful login, user will have the option of New Payment, Payment history & Logout.**

**User will initiate the new payment and they are required to select or provide the following information and thereafter, their mobile number will be verified through OTP.**

Information	Select/Provide
Payment Type (Purpose)	Select from the dropdown: For SD amount- <b>EMD/ Security Deposit</b> For Balance Material amount- <b>Payment towards Scrap Sales</b>
Company code	Select from the dropdown
Location type	Select from the dropdown
Location code	Select from the dropdown



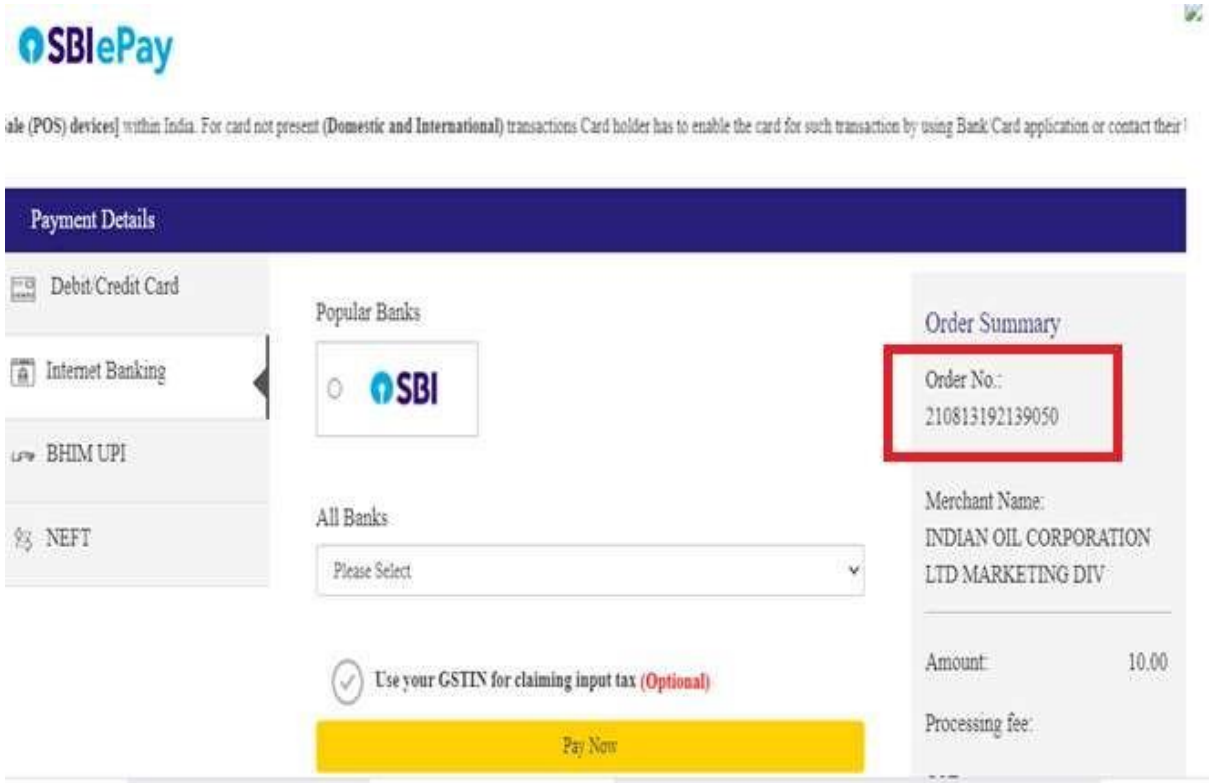
<p><b>Remarks</b></p>	<p><b>Scrap Customer has to mandatorily mention the Auction ID in this field, e.g., 1138599. The Auction ID is mentioned in the Sale Order.</b>  <u><b>If customer doesn't mention this Auction ID in Remarks field, the payment will not be accepted, and the customer will have to make the payment again &amp; request for refund of wrong payment.</b></u></p>
<p>GST registration number</p>	<p>Not Mandatory types</p>
<p>Mobile No.</p>	<p>To be entered by the user</p>
<p>Amount Rs.</p>	<p>To be entered by the user for the amount is required to be remitted</p>

Click the option - **“New Payment”** and provide above mentioned information.



**Users will enter the OTP received in the mobile number. After validation of OTP, users will be redirected to SBI payment gateway portal for completion of their payments by selecting their desired mode of payment.**

**Users are advised to note the order no. which will appear in the SBI ePay portal page and this reference number may be required to be quoted in their future correspondence with corporation or SBI, at the time of referring issue, if any.**



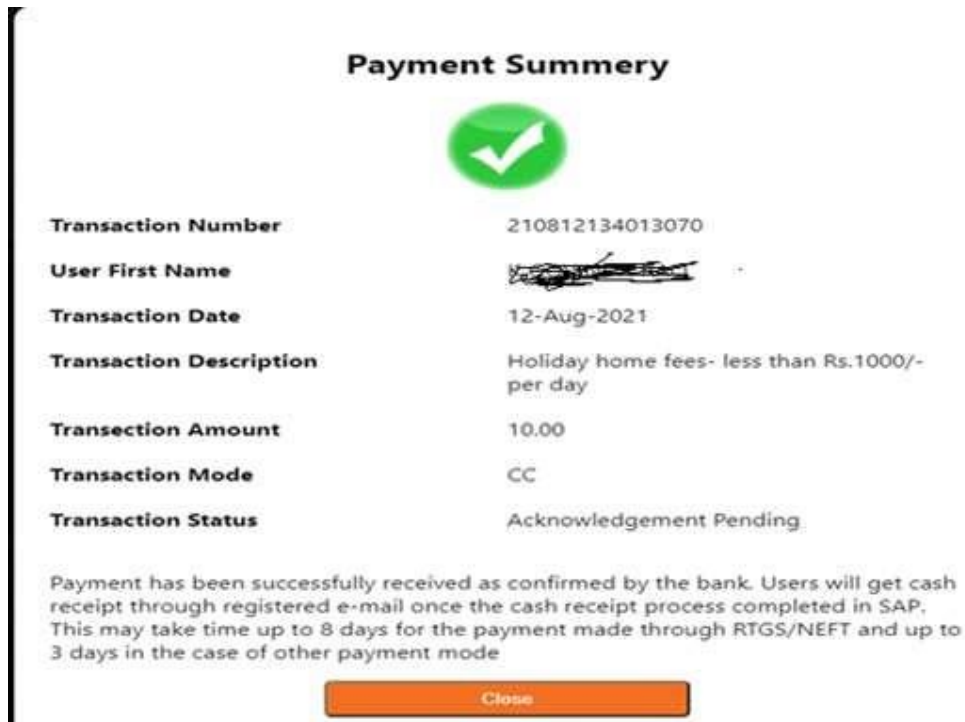
**In the case of UPI payment mode, the following screen will appear. Users will visit their UPI app (BHIM/PaytM/AmazonPay etc., to approve their payment within 5 minutes.**



## Payment Status after completion of the payment

Users will be intimated about the status of the payment whether the payment is successful or failed or payment in process. If the payment status shows "In process" and amount debited to account, users are advised to wait for 6 hours as the bank will update the status. In the case of failure in the payment, users are required to re-initiate the payment again.

If the payment is success, the following screen will appear

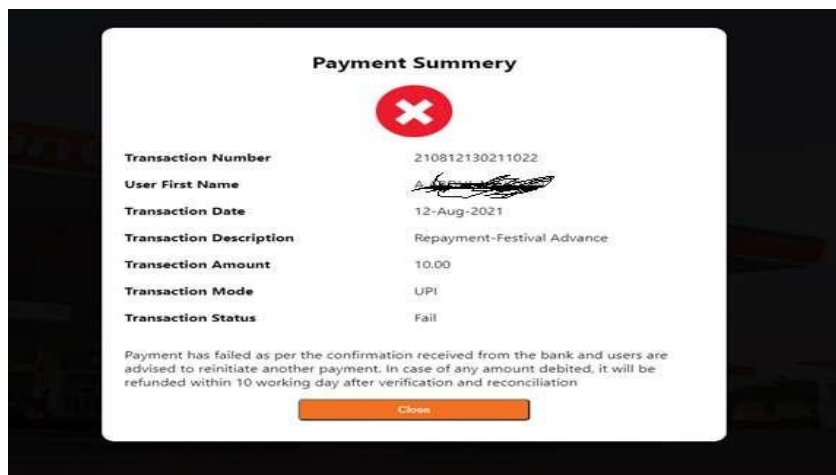


The screenshot shows a 'Payment Summery' screen with a green checkmark icon at the top. Below the icon, there is a list of transaction details:

Transaction Number	210812134013070
User First Name	[Redacted]
Transaction Date	12-Aug-2021
Transaction Description	Holiday home fees- less than Rs.1000/- per day
Transection Amount	10.00
Transaction Mode	CC
Transaction Status	Acknowledgement Pending

Below the table, there is a message: "Payment has been successfully received as confirmed by the bank. Users will get cash receipt through registered e-mail once the cash receipt process completed in SAP. This may take time up to 8 days for the payment made through RTGS/NEFT and up to 3 days in the case of other payment mode". At the bottom, there is an orange 'Close' button.

If the payment is failed, the following screen will appear.



The screenshot shows a 'Payment Summery' screen with a red 'X' icon at the top. Below the icon, there is a list of transaction details:

Transaction Number	210812130211022
User First Name	[Redacted]
Transaction Date	12-Aug-2021
Transaction Description	Repayment-Festival Advance
Transection Amount	10.00
Transaction Mode	UPI
Transaction Status	Fail

Below the table, there is a message: "Payment has failed as per the confirmation received from the bank and users are advised to reinitiate another payment. In case of any amount debited, it will be refunded within 10 working day after verification and reconciliation". At the bottom, there is an orange 'Close' button.

## Payment History & Cash receipt download

Registered users can check the status of their payments during the selected period using the option "**Transaction history**". **For all the successful transactions**, users can download their cash receipt in PDF format from this portal.

### Transaction History

Search By Date Range

Transaction Number	User First Name	Transaction Date	Transaction Description	Transaction Amount	Transaction Mode	Transaction Status	Payment Acknowledgment Receipt
210810114626084	A ABDUL MAKDUN	10-Aug-2021	Holiday home-Refundable security deposit	10.00	CC	Success	<a href="#">Download</a>
210810112217011	A ABDUL MAKDUN	10-Aug-2021	Balance Advance settlement	10.00	NB	Success	<a href="#">Download</a>
210810114442023	A ABDUL MAKDUN	10-Aug-2021	Holiday home fees-more than Rs.1000/- per day	10.00	CC	Success	<a href="#">Download</a>
210812132448091	A ABDUL MAKDUN	12-Aug-2021	Repayment-Festival Advance	10.00	CC	Acknowledgement Failed	NA
210812130211022	A ABDUL MAKDUN	12-Aug-2021	Repayment-Festival Advance	10.00	UPI	Fail	NA
210812123013072	A ABDUL MAKDUN	12-Aug-2021	Repayment-Festival Advance	10.00	NA	Fail	NA
210812132013092	A ABDUL MAKDUN	12-Aug-2021	Repayment-Festival Advance	10.00	DC	Fail	NA

## Model - Cash receipt



**Indian Oil Corporation Limited**  
Registered Office  
Indian Oil Bhavan, G-9, Ali Yavar Jung Marg,  
Bandra(East), Mumbai - 400 051.  
CIN : L23201MH1959GOI011388

**Acknowledgment  
Receipt of Payment**

Date: 12-Aug-2021

To  
D. S. TRADING CO  
Dear Sir/Madam

Your payment has been received as per following details

Amount in Rs.	Bank Reference No. (ATRN)	SAP code	Purpose of payment	Company Code	Date of receipts	SAP document no.
Rs 10.00	4883013630636	317825	Payment towards Scrap Sales	1300	12-Aug-2021	3200000001

Payers are advised to approach their respective supply location / administrative office for supply of service/product against this payment.

Yours faithfully  
Indian Oil Corporation Limited

This is a computerised statement and does not require any signature

# Bidder Training: Online Audio-Visual Training for the buyers



1

**Login to start bidding**

Username

Password

Digital Signature Login

Forgot Password? Reset through

[One Time Password](#) | [Registered Email Id](#)

**Login**



In order to participate in auction first self attach to auction by clicking on the SELF ATTACHMENT tab.

To see status of closed lots,click on the CLOSED LOTS tab.

[Show All Auctions](#)

[Show All Price Based EBookings](#)

[Show All EBookings](#)



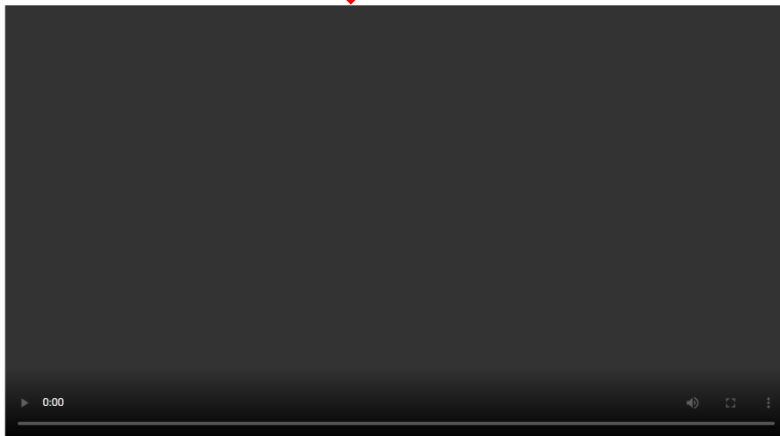
3

Audio Visual Training Manuals    Other Training Manuals

Audio Visual Training Manuals		
1	Buyer Login	My Profile, Change Password & Sign Out
2	Details helpful for Auction Participation	Online Self Training for the Bidding Process
		Standard Terms used in metaljunction Auctions
		Bid Acceptance & Bid Rejection
		Proxy Bid Auction
		Bid History
3	Basic Auction Methodologies	English No ties Auction
		Sealed Bid Auction
		Dynamic Sealed Bid with Rank Auction
		Yankee Auction
		Dynamic Sealed Bid Auction
		Multi Variable Bid Auction
4	Online EMD Module	Types of EMD
		Online Ledger



4



2

- Step 1**  
Login with the mjunction's bidder login credentials
- Step 2**  
Click on "Training" tab
- Step 3**  
Click on the training module you would like to go through
- Step 4**  
A video will appear on the screen. Click to play the video